



INFORMATION REQUIRED
FROM INVESTORS

1	Name of Unit	
2	Proprietor's/ Board Directors name with photograph. Name of persons in-charge of company with photographs.	
3	Permanent Address Contact No: i) Office telephone No. ii) Residence tel.No.	
4	Name/Address of any other units owned by the company: i)Office telephone No. ii) Residence tel.No.	
5	Annual turnover of units at Sl.No.4	
6	Proposed items to be manufactured in Sikkim	
7	Latest Income Tax Clearance: a) Income Tax Registration No. b) Latest Income Tax Clearance	
8	Latest audited balance sheet of units at Sl.No.4	
9	Any other related documents to substantiate the proposed unit.	
10	Number of local employment generation to be created.	
11	Minimum qualification required for the following workers for the proposed unit in Sikkim: i) Skilled workers ii) Unskilled workers iii) Managerial staffs.	
12	Total investment on time bound schedule	
13	Solvency certificate from banks.	
14	Board authorization in case of company a) Company registration Certificate (Indian/Sikkim).	
15	Detail Project Report to be submitted	

Issued by:
DEPARTMENT OF COMMERCE & INDUSTRIES
GOVERNMENT OF SIKKIM
GANGTOK

Seal of Company